

COMMONWEALTH OF AUSTRALIA

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Family Name	
Given Names	
Student Number	
Teaching Period	Semester 2 Special/Summer Semester, 2016

FINAL EXAMINATION	DURATION
MAN105 – Introduction to Management	Reading Time: 10 minutes
	Writing Time: 180 minutes

INSTRUCTIONS TO CANDIDATES

The exam has three sections – you must complete all sections

Section 1 - 20 multiple choice questions. This section is worth 10 marks - **CIRCLE THE CORRECT ANSWERS**

Section 2 – 10 Short answer questions. This section is worth 20 marks - **WRITE YOUR ANSWERS IN THE BOOKLET PROVIDED.**

Section 3 – Choose 2 essays only. This section is worth 20 marks - **WRITE YOUR ANSWERS IN THE BOOKLET PROVIDED.**

EXAM CONDITIONS

You may begin writing from the commencement of the examination session. The reading time indicated above is provided as a guide only.

This is a CLOSED BOOK examination

No calculators are permitted

No handwritten notes are permitted

No dictionaries are permitted

ADDITIONAL AUTHORISED MATERIALS	EXAMINATION MATERIALS TO BE SUPPLIED
No additional printed material is permitted	1 x 8 Page Book 1 x Scrap Paper

**THIS EXAMINATION IS PRINTED
DOUBLE-SIDED.**

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Section 1

Multiple Choice Questions

This section is worth 10 marks

Circle the correct answer.

20 questions – 0.5 marks for each. Suggested time allocation for Section 1: 60 mins

**This is the end of Section 1
Section 2 begins on the next page**

Section 2

Short Answer questions

This section is worth 20 marks

Write your answer in the booklet provided.

10 questions – 2 marks for each. Suggested time allocation for Section 2: 80 mins

1. Describe the four dimensions of the management process.
2. What are the four guiding action principles of scientific management?
3. Describe the main stakeholder groups of the specific environment.
4. Describe two ethical issues that multinational operations may have to deal with.
5. What is an ethical dilemma? (Define and give an example)
6. Define 'zero emissions'.
7. What is the purpose of a performance appraisal?
8. Describe the two types of rewards.
9. Explain the concept of job simplification.
10. What are the characteristics of a learning organisation?

**This is the end of Section 2
Section 3 begins on the next page**

Section 3 Essay questions

This section is worth 20 marks

Choose two essay questions only

Write your answer in the booklet provided

2 questions – 10 marks for each. Suggested time allocation for Section 3: 40 mins

1. Describe the various challenges that managers must face in the new economy. To what extent are you, as a future manager, prepared to meet each of these challenges? Explain and support with examples.
2. Explain the implications of Hofstede's research on national culture for international business.
3. Define the communication process and explain why having communication skills is important for managerial success.
4. How do teams contribute to organisations?
5. What are the three phases in Lewin's planned-change process? For each phase, give an example of what managers can do to accomplish that stage successfully.

This is the end of the exam